



Shahjalal University of Science and Technology
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Office of the Registrar
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Record Number: 37.01.9101.000.030.40.0475.04.200

Date: 21 Aug 2025

Office Order

The university authority is pleased to grant 5 (five) days earned leave from 7 to 11 October 2025 along with Durgapuja vacation from 1 to 6 October 2025 to Mrs. Mahruba Sharmin Chowdhury, Assistant Professor, Department of Computer Science and Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to perform the Holly Umrah Hajj in Macca, Kingdom of Saudi Arabia, under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this university would not bear any expenses for her proposed visit.
3. That she would be bound to join the university after expiry of her leave.

21-08-2025

Kalam Ahmad Chowdhury
Registrar (In charge)
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0475.04.200/1 (10)

Date: 21 Aug 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000. Bangladesh.;

2. Immigration Officer, Embassy of Saudi Arabia, Dhaka, Bangladesh.;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.;
4. Dean, School of Applied Sciences and Technology, Shahjalal University of Science and Technology;
5. Head, Department of Computer Science and Engineering, Department of Computer Science and Engineering, Shahjalal University of Science and Technology;
6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
7. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
8. Mrs. Mahruba Sharmin Chowdhury, Assistant Professor, Department of Computer Science and Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh.;
9. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
10. Mr. Md. Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet..



A handwritten signature in dark ink, appearing to read 'Nazmul Haque', is written over a light gray rectangular background.

21-08-2025

Md. Nazmul Haque
Additional Registrar