



Shahjalal University of Science and Technology
Sylhet-3114, Bangladesh
www.sust.edu | registrar@sust.edu
General Branch
+8802996632210

Record Number: 37.01.9101.000.030.50.0129.05.577

Date: 12 Aug 2025

Office Order

The University authority is pleased to grant 11 (Eleven) days earned leave from 18-08-2025 to 28-08-2025 to Mrs. Afrose Sultana (Passport Number: A00445476), Deputy Registrar, Office of the Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh to visit India for medical treatment under the following terms and conditions.

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this University would not bear any expenses for her proposed visit.
3. That she would be bound to join the University after expiry of her leave.

12-08-2025
Kalam Ahmad Chowdhury
Registrar (In charge)
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.50.0129.05.577/1
(11)

Date: 12 Aug 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariate, Dhaka-1000, Bangladesh.;
2. Immigration Officer, Indian High Commission, Dhaka, Bangladesh.;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.;
4. Immigration Officer, M A G Osmani International Airport, Sylhet, Bangladesh.;
5. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology.;
6. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology.;
7. Additional Registrar (T-1), Office of the Registrar, Shahjalal University of Science and Technology.;
8. Mrs. Afrose Sultana, Deputy Registrar, Office of the Registrar, Shahjalal University of Science and Technology.;
9. Mr. Md. Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science and Technology (requested to upload the office order on the official website).;
10. Assistant Registrar (PS to Pro-VC), Office of the Pro-Vice Chancellor, Shahjalal University of

Science and Technology and
11. Personal File, .



A stylized handwritten signature in black ink, located above the date and name.

12-08-2025
Nayeem Uddin Ahmed
Deputy Registrar