



Shahjalal University of Science and Technology
Sylhet-3114, Bangladesh
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Office of the Registrar
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Record Number: 37.01.9101.000.030.40.0802.17.238

Date: 08 Aug 2025

Office Order

The university authority is pleased to grant 90 (ninety) days earned leave from 13-09-2025 to 11-12-2025 to Mr. Muhammad Mustofa Kamal, Assistant Professor, Department of Public Administration, Shahjalal University of Science and Technology, Sylhet, Bangladesh and permit to visit USA in purpose of his personal affairs under the following terms and conditions:

- at no salary or portion there of would be paid in foreign currency during his stay abroad.
- 2. that this university would not bear any expenses for his proposed visit.
- 3. that he would be bound to join the university after expiry of his visit.

08-08-2025

Kalam Ahmad Chowdhury
Registrar (In charge)
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0802.17.238/1 (9)

Date: 08 Aug 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000;
2. Immigration Officer, Embassy of USA, Baridhara, Dhaka, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh;
4. Head of Department, Department of Public Administration, Department of Public Administration, Shahjalal University of Science and Technology;
5. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
6. Deputy Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
7. Mr. Muhammad Mustofa Kamal, Assistant Professor, Department of Public Administration, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
- ✓ 8. Mr. Md Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh and

9. Personal, File.



Rasheda

10-08-2025
Rasheda Khatun
Deputy-Registrar