



Shahjalal University of Science and Technology
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Office of the Registrar
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Record Number: 37.01.9101.000.030.10.0301.99.212

Date: 29 Jul 2025

Office Order

The University authority is pleased to grant 20(twenty) days earned leave from 10-08-2025 to 29-08-2025 to Dr. Laila Ashrafun, Professor, Department of Sociology, Shahjalal University of Science & Technology, Sylhet, Bangladesh and permit to visit U.S.A in purpose of her family affairs under the following terms and conditions:

1. that no salary or portion there of would be paid in foreign currency during her stay abroad.
2. that this University would not bear any expenses for her proposed visit.
3. that she would be bound to join the University after expiry of her visit.

29-07-2025

Kalam Ahmad Chowdhury
Registrar (In charge)
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.10.0301.99.212/1 (9)

Date: 29 Jul 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Ministry of Education, Bangladesh Secretariat, Dhaka-1000;
2. Immigration Officer, Embassy of USA, Dhaka, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;
4. Head, Department of Sociology, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
5. Dr. Laila Ashrafun, Professor, Department of Sociology, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
6. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
7. Secretary to the Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh;

8. Mr. Md. Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh, (For uploading the university web site) and
9. Personal File, ..



A handwritten signature in black ink, enclosed within a dark rectangular box.

29-07-2025

Afroze Sultana
Deputy-Registrar