



Record Number: 37.01.9101.000.030.40.0795.13.279

Date: 24 Jul 2025

Office Order

The university authority is pleased to grant study leave with pay to **Ms. Shanta Saha**, Associate Professor, Department of Industrial and Production Engineering, Shahjalal University of Science and Technology, Sylhet, Bangladesh for a period of 2 (two) years with effect from **7 August 2025**. She is released from her duties on the same day in order to join her proposed Ph.D course at IOWA State University-IOWA, USA under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. that this university would not bear any expenses for her proposed study.
3. that she would be bound to join the university after completion of her proposed course.
4. that she must submit her proof of admission within 03 (three) months from her supervisor or admission office of concern university.
5. that encourage her to affiliate SUST, during the period of study leave, in all research publications, patents, books etc.
6. that she would be bound to informed the university authority if she need to extend her leave as early as possible.

sdh

Kalam Ahmad Chowdhury

Registrar (In charge)

01711468636, registrar@sust.edu

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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000.
2. Yiliang(Leon) Liao, Associate Professor, Industrial and Manufacturing Systems Engineering, IOWA State University-IOWA,USA.
3. Immigration Officer, US Embassy, Dhaka, Bangladesh.
4. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh.
5. Dean, School of Applied Sciences and Technology, Shahjalal University of Science and Technology.
6. Head of Department, Department of Industrial and Production Engineering, Shahjalal University of Science and Technology.
7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology.
8. Ms. Shanta Saha, Associate Professor, Department of Industrial and Production Engineering, Shahjalal University of Science & Technology.
9. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology.
10. Additional Registrar, Council Branch, Shahjalal University of Science and Technology (please report the matter to A.C).
11. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
12. Md Moynul Haque, Assistant Registrar, Shahjalal University of Science and Technology,