



Shahjalal University of Science and Technology  
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General Branch  
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**Record Number:** 37.01.9101.000.030.50.0158.94.488

**Date:** 23 Jul 2025

### **Office Order**

The University authority is pleased to grant 15 (Fifteen) days recreation leave from 06/08/2025 to 20/08/2025 and 34 (Thirty Four) days earned leave from 21/08/2025 to 23/09/2025 to Mr. Mohammad Abul Bashar, Assistant Registrar, Office of the Transport, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to visit United Kingdom (UK) under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this University would not bear any expenses for his proposed visit.
3. That he would be bound to join the University after his proposed visit.

23-07-2025

Kalam Ahmad Chowdhury  
Registrar (In charge)  
01711468636  
registrar@sust.edu

**Record Number:** 37.01.9101.000.030.50.0158.94.488/1 (11)

**Date:** 23 Jul 2025

### **Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. The Secretary, Ministry of Education,, Bangladesh Secretariate, Dhaka-1000, Bangladesh.;
2. Immigration Officer, British High Commission, Dhaka, Bangladesh.;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.;
4. Immigration Officer, M A G Osmani International Airport, Sylhet. Bangladesh.;
5. Transport Administrator, Office of the Transport, Shahjalal University of Science and Technology;
6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;

7. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
8. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology;
9. Mr. Mohammad Abul Bashar, Assistant Registrar, Office of the Transport, Shahjalal University of Science and Technology;
- ✓ 10. Mr. Md. Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh (Requested to upload the Office order on the official website). and
11. Personal File, .



A handwritten signature in black ink, located to the right of the QR code.

24-07-2025

Nayeem Uddin Ahmed  
Deputy Registrar