



Shahjalal University of Science and Technology
Sylhet-3114, Bangladesh
www.sust.edu | registrar@sust.edu
Establishment Teacher Branch-II
+8802996632210

Record Number: 37.01.9101.000.030.32.0396.13.280

Date: 24 Jul 2025

Office Order

The university authority is pleased to grant study leave with pay to Ms. Syeda Kumrun Nahar, Associate Professor, Department of Industrial and Production Engineering, Shahjalal University of Science and Technology, Sylhet, Bangladesh for a period of 2 (two) years with effect from 10 August 2025. She is released from her duties on the same day in order to join her proposed Ph.D course at Rochester Institute of Technology, USA under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. that this university would not bear any expenses for her proposed study.
3. that she would be bound to join the university after completion of her proposed course.
4. that she must submit her proof of admission within 03 (three) months from her supervisor or admission office of concern university.
5. that encourage her to affiliate SUST, during the period of study leave, in all research publications, patents, books etc.
6. that she would be bound to informed the university authority if she need to extend her leave as early as possible.

24-07-2025

Kalam Ahmad Chowdhury
Registrar (In charge)
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.32.0396.13.280/1 (12)

Date: 24 Jul 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000.;
2. Dr. Michael Schrlau, Associate Professor, Department of Mechanical Engineering, Kate Gleason College of Engineering, Rochester Institute of Technology , USA;
3. Immigration Officer, US Embassy, Dhaka, Bangladesh;
4. Immigration Officer,, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh;

5. Dean, School of Applied Sciences and Technology, Shahjalal University of Science and Technology;
6. Head of Department, Department of Industrial and Production Engineering, Shahjalal University of Science and Technology;
7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
8. Syeda Kumrun Nahar, Associate Professor, Department of Industrial and Production Engineering, Shahjalal University of Science and Technology Sylhet, Bangladesh.;
9. Additional Registrar, Council Branch, Shahjalal University of Science and Technology(To report the matter to Academic Council);
10. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
11. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
12. Mr. Md. Moynul Hoque, Assistant Registrar, Registrar office, SUST(For uploading in university website)..



A handwritten signature in black ink, located on the right side of the page, above the date and name.

24-07-2025

Md. Nazmul Haque
Additional Registrar