



Ref.No.Reg./04(1048)

**Office Order**

The University authority is pleased to grant study leave with pay to Ms. Shataparna Das, Lecturer, Department of Architecture, Shahjalal University of Science and Technology, Sylhet, Bangladesh for a period of 01(one) year with effect from 22-07-2025 in lieu of 01-07-2025. She is released from her duties on the same day in order to join her proposed Master's program starting from the Texas Tech University, USA under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. that this university would not bear any expenses for her proposed study.
3. that she would be bound to join the university after completion of her proposed course.
4. that she would be bound to submit the admission confirmation letter from her supervisor or admission office or any other authentic document which can prove her confirmation of admission within three months from 22-07-2025 to the Registrar, SUST, Sylhet.
5. that encourage her to affiliate SUST, during the period of study leave, all research publications, patent, book etc.
6. that she would be bound to informed the university authority if she needed to extension her leave as early as possible. This office order is being issued by the approval of the proper authority.

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(Kalam Ahmad Chowdhury)  
Registrar (in charge)  
Phone: 02996632210  
E-mail: registrar@sust.

Ref.No.Reg./04(1048) 5/853

Date: 23-07-2025

**Copy forwarded for information and necessary action to :**

01. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000, Bangladesh.
02. Immigration Officer, Embassy of USA in Dhaka, Bangladesh
03. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
04. Mark A. Sheridan, Ph.D., Vice Provost of Graduate Affairs and Dean of the Graduate School, Texas Tech University, USA.
05. Head, Department of Architecture, Shahjalal University of Science and Technology, Sylhet, Bangladesh
06. Director of Accounts, Shahjalal University of Science and Technology, Sylhet, Bangladesh.
07. Director, Computer Center, Shahjalal University of Science and Technology, Sylhet, Bangladesh.
08. Ms. Shataparna Das, Lecturer, Department of Architecture, Shahjalal University of Science and Technology, Sylhet, Bangladesh.
09. Secretary to Vice-Chancellor, Shahjalal University of Science and Technology, Sylhet, Bangladesh.
10. Additonal Registrar, Council, Shahjalal University of Science and Technology, Sylhet, Bangladesh. (To report the matter to Academic Council)