



Ref. No. Reg./04(948)

Office Order

The University authority is pleased to grant study leave with pay to Mr. Asif Mahmud, Assistant Professor, Department of Genetic Engineering and Biotechnology, Shahjalal University of Science and Technology Sylhet, Bangladesh for a period of 02(two) years with effect from 27/07/2025 in lieu of 01/08/2025 along with weekly holidays from 25/07/2025. He is released from his duties on the same day in order to join his proposed Ph.D Degree at The University of Alabama at Birmingham , USA under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this University would not bear any expenses for his proposed study.
3. That he would be bound to join the University after completion his proposed course.
4. That he would be bound to submit the admission confirmation letter from his supervisor or admission office or any other authentic document which can prove his confirmation of admission within three months from 01/08/2023 to the Registrar, SUST, Sylhet.
5. That encourage him to affiliate SUST, during the period of study leave, all research publications, patent, book etc.
6. That he would be bound to informed the university authority if he needed to extension his leave as early as possible.

(Kalam Ahmad Chowdhury)
Registrar (in charge)
Phone: 02996632210
E-mail: registrar@sust.edu

Ref. No. Reg./04(948)/57796

Date: 14.7.25

Copy forwarded for information and necessary action to :

01. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000.
02. David A Schneider, PhD, Interim Dean, graduate School, The University of Alabama at Birmingham, USA.
03. Immigration Officer, American Embassy, Dhaka, Bangladesh.
04. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh.
05. Head, Department of Genetic Engineering and Biotechnology, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
06. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
07. Director, Computer and Information Center, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
08. Secretary to Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet. Bangladesh.
09. Additional Registrar (Council), Shahjalal University of Science & Technology, Sylhet, Bangladesh. (To report the matter to Academic Council)
10. Mr. Asif Mahmud, Assistant Professor, Department of Genetic Engineering and Biotechnology, Shahjalal University of Science and Technology Sylhet, Bangladesh.
11. Secretary to Pro-Vice Chancellor, Shahjalal University of Science & Technology, Sylhet.