



Ref. No. Reg / 05(57)/

**Office Order**

The University Authority is pleased to grant 89 (Eighty Nine) days earned leave from 20/07/2025 to 16/10/2025 to Mr. Md. Nazim Uddin, Superintending Engineer (Electrical), Office of the Chief Engineer, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to visit United States of America (USA) under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this University would not bear any expenses for his proposed visit.
3. That he would be bound to join the University after expiry of his leave.

During his absence Mr. Mohammed Tanjim Shams, Executive Engineer will hold the charge of member secretary of tech-1 (offline) committee & will get seating allowance as per rule of this University.

Sd/-

Registrar (Incharge)

Ref. No. Reg / 05(57)/ 57691

Date: 29.10.25

**Copy forwarded for information and necessary action to:**

01. Secretary, Ministry of Education, Bangladesh Secretariate, Dhaka-1000, Bangladesh.
02. Treasure & Chairman, tech-01(Offline) committee, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
03. Immigration Officer, U.S.A Embassy, Dhaka, Bangladesh.
04. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
05. Immigration Officer, M A G Osmani International Airport, Sylhet. Bangladesh.
06. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
07. Chief Engineer, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
08. Mr. Md. Nazim Uddin, Superintending Engineer (Electrical), Office of the Chief Engineer, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
09. Secretary to Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet. Bangladesh.
10. Mr. Mohammed Tanjim Shams, Executive Engineer, Office of the Chief Engineer, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
11. Secretary to Pro-Vice Chancellor, Shahjalal University of Science & Technology, Sylhet. Bangladesh.
12. Mr. Md. Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal