



Ref. Reg./ 04(483)/

### Office Order

The university authority is pleased to grant lien to **Professor Chowdury Md. Luthfur Rahman**, Department of Industrial & Production Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh for a period of 2 (two) years with effect from **7 July 2025**. He is released from his duties on the same day in order to join as an Administrative Manager in the Unity Group Inc. USA under the following terms and conditions:

1. That this university would not bear any expenses for his leave.
2. That he would be bound to join the university after completion of his leave.
3. That he has to deposit monthly installment for Pension Contribution, Provident Fund, Welfare Fund, Group Insurance & Health Insurance premium in 1<sup>st</sup> week of the month.

Sd/-

Registrar

Ref. Reg./ 04(483)/ 5/606

Date: 29.08.25

### Copy forwarded for information and necessary action to:

01. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000. Bangladesh.
02. Immigration Officer, US Embassy, Dhaka, Bangladesh.
03. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
04. Dean, School of Applied Sciences & Technology, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
05. Head, Department of Industrial & Production Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
06. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
07. Professor Chowdury Md. Luthfur Rahman, Department of Industrial & Production Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
08. Secretary to Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
09. Additional Registrar (Council), Shahjalal University of Science & Technology, Sylhet, Bangladesh (Please report the matter to syndicate).
10. Secretary to Pro-Vice Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
11. Mr. Md. Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh (Please upload to the website).
12. Personal file.