



Shahjalal University of Science and Technology  
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Office of the Registrar  
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Record Number: 37.01.9101.000.030.40.0367.01.123

Date: 17 May 2025

#### Office Order

The university authority is pleased to grant 04 (four) days earned leave from 19 to 22 May 2025 and 21(twenty one) days station leave during the forthcoming summer and Eid-ul-Azha vacation from 23 May to 12 June 2025 to **Professor Dr. Salma Akhter**, Department of Chemical Engineering & Polymer Science, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to visit Newark, Delaware, USA under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this university would not bear any expenses for her proposed leave.
3. That she would be bound to join the university after expiry of her leave.

During her absence Professor Dr. Md. Abdul Hamid, Department of Business Administration and Additional Director (IQAC) will hold the charge of Director, Institutional Quality Assurance Cell (IQAC).

17-05-2025  
Sayed Salim Md Abdul Quadir  
Registrar  
01711468636  
registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0367.01.123/1  
(12)

Date: 17 May 2025

#### Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. ., The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000. Bangladesh.;
2. ., Immigration Officer, US Embassy, Dhaka, Bangladesh.;
3. ., Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.;



4. Dean, School of Applied Sciences and Technology, Shahjalal University of Science and Technology;
5. Head, Chemical Engineering and Polymer Science, Shahjalal University of Science and Technology;
6. ., Professor Dr. Salma Akhter, Department of Chemical Engineering & Polymer Science, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
7. ., Professor Dr. Md. Abdul Hamid, Department of Business Administration, Shahjalal University of Science & Technology, Sylhet, Bangladesh.;
8. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
9. Deputy Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
10. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology;
11. ., Mr. Md. Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh (Please upload to the website). and
12. ., Personal file..



A rectangular box containing a handwritten signature in black ink, which appears to read 'Kalam Ahmad Chowdhury'.

17-05-2025

Kalam Ahmad Chowdhury  
Deputy Registrar