



Shahjalal University of Science and
Technology
Sylhet-3114, Bangladesh
www.sust.edu | registrar@sust.edu
General Branch
+8802996632210

Record Number: 37.01.9101.000.030.33.0531.13.290

Date: 01 May 2025

Office Order

The university authority is pleased to grant 10 (ten) days earned leave from 20/05/2025 to 29/05/2025 to Mr. Mohammad Hafizul Islam Shobuj, Assistant Engineer, Office of the Chief Engineer, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to visit Thailand and Malaysia under the following terms and conditions:

- that no salary or portion thereof would be paid in foreign currency during his stay abroad.
- that this university would not bear any expenses for his proposed visit.
- that he would be bound to join the university after his proposed visit.

01-05-2025

Sayed Salim Md Abdul Quadir

Registrar

01711468636

registrar@sust.edu

Record Number: 37.01.9101.000.030.33.0531.13.290/1 (12)

Date: 01 May 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariate, Dhaka-1000, Bangladesh;
2. Immigration Officer, Osmani International Airport, Sylhet, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
4. Immigration Officer, Royal Thai Embassy, Dhaka, Bangladesh;
5. Immigration Officer, High Commission of Malaysia, Dhaka, Bangladesh.;
6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
7. Chief Engineer, Office of the Chief Engineer, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
8. Deputy Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology, Sylhet, Bangladesh;

9. Assistant Registrar (PS to Pro-VC), Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology, Sylhet, Bangladesh;

✓ 10. Mr. Md. Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh (Requested to upload the office order on the official website);

✓ 11. Mr. Mohammad Hafizul Islam Shobuj, Assistant Engineer, Office of the Chief Engineer, Shahjalal University of Science and Technology, Sylhet, Bangladesh and

12. Personal File, Personal File.



A handwritten signature in black ink, consisting of a circle with a stylized 'N' and 'A' inside, followed by a long horizontal stroke.

04-05-2025

Nayeem Uddin Ahmed

Deputy Registrar