



Shahjalal University of Science and
Technology
Sylhet-3114, Bangladesh
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General Branch
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Record Number: 37.01.9101.000.030.50.0270.04.163

Date: 14 Mar 2025

Office Order

The university authority is pleased to grant 17 (Seventeen) days earned leave from 07/04/2025 to 23/04/2025 to Mr. Mohammed Shebbir Ahmed, Administrative Officer, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to visit Canada under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. that this university would not bear any expenses for his proposed visit.
3. that he would be bound to join the university after his proposed visit.

14-03-2025

Sayed Salim Md Abdul Quadir
Registrar
01711468636
registrar@sust.edu

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Date: 14 Mar 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariate, Dhaka-1000, Bangladesh.;
2. Immigration Officer, Osmani International Airport, Sylhet, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
4. Immigration Officer, High Commission of Canada, Dhaka, Bangladesh;
5. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
6. Deputy Registrar, Council Section, Shahjalal University of Science and Technology;
7. Deputy Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
8. Assistant Registrar (PS to Pro-VC), Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology;
- Mr. Mohammed Shebbir Ahmed, Administrative Officer, Council Section, Shahjalal University of Science and Technology and
9. Personal file



16-03-2025
Nayeem Uddin Ahmed
Deputy Registrar