



Ref. No. Reg / 05(144)/

Office Order

The University authority is pleased to grant 15(Fifteen) days recreation leave from 12/01/2025 to 26/01/2025 and 04 (Four) days earned leave from 27/01/2025 to 30/01/2025 to Mr. Md. Kabir Uddin, Deputy Registrar, Estate section, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to perform Holy Umrah in Saudi Arabia under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this University would not bear any expenses for his proposed visit.
3. That he would be bound to join the University after his proposed visit.

Sdf

Registrar (In charge)

Ref. No. Reg / 05(144)/5/544

Date: 11.12.24

Copy forwarded for information and necessary action to:

01. The Secretary, Ministry of Education, Bangladesh Secretariate, Dhaka-1000, Bangladesh.
- ✓ 02. Immigration Officer, Kingdom of Saudi Arabian Embassy, Dhaka, Bangladesh.
03. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
04. Immigration Officer, M A G Osmani International Airport, Sylhet, Bangladesh.
05. Estate Officer (In-charge), Shahjalal University of Science & Technology, Sylhet, Bangladesh.
06. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
07. Mr. Md. Kabir Uddin, Deputy Registrar, Estate Section, Office of the Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
08. Secretary to Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
09. Secretary to Pro- Vice Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
10. Personal File.


11.12.24
Deputy Registrar