



Ref. Reg:/04(1054)/

Office Order

The University authority is pleased to grant five (05) days earned leave from 08-12-2024 to 12-12-2024 along with weekly holidays to Ms. Susmita Roy, Lecturer, Department of English, Shahjalal University of Science & Technology, Sylhet, Bangladesh and permit to visit India from 07/12/2024 to 12/12/2024 for personal purpose under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this University would not bear any expenses for her proposed leave and visit.
3. That she would be bound to join the University after expiry of her leave and visit.

Sayed Salim Md Abdul Quadir
Registrar (in charge)
Phone: 02996632210
E-mail: registrar@sust.edu

Ref. Reg:/04(1054)/ 5/512

Date: 3/12/24

Copy forwarded for information and necessary action to :

01. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000, Bangladesh.
02. Head Department of English, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
03. Immigration Officer, Indian High Commission, Dhaka, Bangladesh.
04. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
05. Immigration Officer, Benapole port, Jessore, Bangladesh.
06. Immigration Officer, Changrabandha, India.
07. Immigration Officer, Patgram, Lalmonirhat, Bangladesh.
08. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
09. Secretary to Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
10. Ms. Susmita Roy, Lecturer, Department of English, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
11. Secretary to Pro-Vice Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
12. Mr. Md. Moynul Hoque, Assistant Registrar, Registrar office, Shahjalal University of Science & Technology, Sylhet, Bangladesh.